

DIVERSIFIED COMMUNICATIONS WELLNESS REIMBURSEMENT

Maximum amount \$100.00

CHECK REQUEST FORM

From:

Date:

Amount:

Payable To:

Address:

Attach your paid receipt. You will be reimbursed through payroll.

Reimbursement is Per IRS Fringe Benefits Regulations. The \$100 is considered taxable income and will be reported on your W2.

APPROVED BY:

